

Final Exam Information Sheet for Prof. Keely's Classes ~ Spring 2026

If you have worked hard this term and completed at least most of the problems in each of the WebAssign Assignments, I'm sure it will all pay off in a successful final exam score. Best of luck to everyone!

1. The mandatory proctored final examination will be held ON-CAMPUS per:

Math 095 #4583: Monday June 15th at 2:00 pm in BHL-109 (plan for 2:00-3:30)

Math 095 #27895: Monday June 15th at 4:00 pm in BHL-109 (plan for 4:00-5:30)

Math 152 #4628: Monday June 16th at 12:00 pm in BHL-135 (plan for 12:00-1:30)

Math 153 #4631: Monday June 16th at 4:00 pm in BHL-109 (plan for 4:00-5:30)

2. **FACTS ABOUT THE EXAM:** The exam is cumulative (covering everything in the course), proctored, and mandatory. You automatically fail the course if you do not take the final.

The exam is timed. It is designed to take 75 minutes, but you may have 90 minutes to complete it if needed.

The exam is closed book, closed notes, NO calculator allowed. However, some specific formulas will be provided as needed. See details in Canvas >> Finals Week module >> On-Campus Final Exam page. No scratch paper is allowed, but there is a "scratch work area" built into the exam.

The exam is worth 30 points. About half the points come from questions that involve showing work to complete some longer multi-step problems. These are eligible for partial credit if your work is clear. The rest of the points (ineligible for partial credit) are questions that are short answer, fill-in the blank, true/false, multiple choice, matching, graphing, and/or graph analysis.

3. **PREPARING FOR THE EXAM:** The best way to study for the final exam is to review all the WebAssign Assignments. Most of the questions on the exam come straight from this pool of problems although might be slightly reworded. Completing your WebAssign Assignments provides good practice problems. There is no formal practice exam available.

You may find the "Final Exam Topics Sheet" (see Canvas >> Finals Week module >> Final Examination page) useful as a checklist to track what you know already and what you need to study further.

4. **BE ON-TIME & BRING CALCULATIONS EXAM & BRING PHOTO ID:** Please arrive on time so as not to disturb your classmates. **Turn-in your completed Calculations Exam as you enter the room.**

Bring a government-issued photo ID (e.g. driver's license) or your Clark student photo ID. **I will check this ID at the END of the final exam as you turn it in.** Not showing your photo ID or showing a fake ID will result in a score of zero on the exam.

Note: While I personally am not comfortable with this new policy, faculty are now required to check ID for all students in online mathematics classes to assure it is you taking your own exam.

5. **TAKING THE EXAM:** You will enter the room by the start time, turn-in your Calculations Exam, find a seat, final exams will be passed-out and everyone starts together as close to the start time as possible. When done, pack-up your belongings as quietly as possible, turn-in your Final Exam, show your photo ID, and you may leave.

You may bring water to the room, but you may NOT access your cell phone at all during the exam. Before entering the exam room, silence your phone. If you must have music playing (low volume), you may bring an old-fashioned portable CD-player and earbuds/headphones. NO smart devices (e.g. internet connected devices) allowed. If you must use the washroom in the middle of the exam, leave your phone in the exam room.

6. **EMERGENCIES:** If you have a dire emergency that prohibits you from taking the final as scheduled, email me at skeely@clark.edu or voicemail/text me at 360-992-2509 *before* the exam start time. Do not message me through Canvas "Inbox".

Make-ups will only be allowed under extremely rare circumstances and given at my convenience. You must be eligible for an I-grade (Incomplete). I may require *written documentation* of the emergency or conflict. I reserve the right at my discretion to deem your reason unacceptable and refuse to allow you to make-up the exam or make you take a proctored final exam at a later date (including possibly involving a paid proctoring service at your expense).

7. **VIEWING FINAL EXAM SCORE:** It may not be possible to post final exam scores in Canvas before Clark closes Canvas, but I'll try. If you want to see your exam, make an appointment to go over it with me early in the following term.
8. **"CLOSE" GRADES:** Do not write to me to ask for extra points or extra credit to bump your course grade. Grades are calculated based purely on points you earn throughout the class.
9. **COURSE GRADES:** It takes several days for me to grade exams and determine final course grades at which time I submit your official grade to the college. You can view your "unofficial transcript" on your MyClark webpage on or after the "quarterly grades posted" date determined by the registration dept. Note: I cannot legally discuss course grades over the phone or send them by snail mail.
10. **COURSE ACCESS:** Access to your e-textbook, digital learning platform, and WAMAP will cease on the day of the final exam. CANVAS class will close on the last day of finals week.